

Mills Act Application			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			
ENVIRONMENTAL			\$1,160
PDS REVIEW TEAMS			
ENVIRONMENTAL			
STORMWATER			
DEH	SEPTIC/WELL		
	SEWER		
PDS TRAILS REVIEW			
VIOLATION FEE <i>(not included in total)</i>		None	
INITIAL DEPOSIT & FEE TOTAL			
\$1,160			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

[126 Acknowledgement of Filing Fees and Deposits \(see Note #1\)](#)

[1007 Accela Citizen Access Registered Users Form for Depositors](#)

PART B:

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

[346 Discretionary Permit Application: One \(1\) hard copy.](#)

- [Application](#) for Historic Designation/ Mills Act Contract: **Twelve (12) hard copies.**
- CA Department of Parks and Recreation Form [DPR 523 A](#): **Twelve (12) hard copies.**
- CA Department of Parks and Recreation Form [DPR 523 B](#): **Twelve (12) hard copies.**
- CA Department of Parks and Recreation Form [DPR 523 J](#): **Twelve (12) hard copies.**
- CA Department of Parks and Recreation Form [DPR 523 L](#): **Twelve (12) hard copies.**
- Photographs: **Twelve (12) hard copies.**
- Historical/ Architectural Study/ Supporting Documents: **Twelve (12) hard copies.**

PART C:

All items below are informational only and not to be submitted.

[209 Defense and Indemnification Agreement](#)

[906 Signature Requirements](#)

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262**

NOTES:

1. If a Depositor (Agent/Permit Runner) makes the deposit for an Accela Citizen Access Registered User, the Financially Responsible Party must complete form PDS-1007 and not PDS-126.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. **All files must have all security restrictions and passwords removed.** PDF files must be named by either "Form Number" (**example: PDS-399F**), or "Title of the submitted study" (**example: Fire Protection Plan**).
3. **Please note: USB Flash Drive will not be returned.**
4. All documentation should go to Project Processing for distribution.
5. Questions should be directed to **Donna Beddow**.
6. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.